SCB VOLUNTEER OPPORTUNITIES

SCB Volunteer Requirements

Each year St. Charles Families, with students in Preschool through 8th grade, must complete volunteer hours.

The annual commitment hour requirement for families with students in Kindergarten - 8th grade is 30 hours for a two-parent family and 15 hours for a single-parent family.

Preschool and Pre-K families are required to complete 15 hours.

Virtus Training

Virtus (Safe Environment) Training:

In order to volunteer on campus, you must have completed the Virtus Training. If you have completed the initial training, be sure to log into your account to make sure you are up to date with the background check and all modules!

Please visit the following link to get started: **Virtus Training**

Once on the site, please see the following instructions:

1. Please "First Time Registrant" on the left side of the screen.
2. Click on "Begin the Registration"
3. For organization, you will select "Seattle, WA (Archdiocese)"
4. It will then ask you if you've previously registered with Virtus for the Archdiocese of Seattle. If you are new and have never done this, please click "no."

If you've attended another archdiocesan school and have previously registered, please use your previous login information. If you need to switch your accout to St. Charles instead of a previous school, please contact Vicki Kuzmanich at **vkuzmanich@stcharlesb.org**

How to Log Your Hours

Directions for entering your family's volunteer hours

1. Go into your parent portal: **Parent's Web**
2. Enter the district code: SCB-WA, your username, and your password
3. Once logged in, look on the far left side of your screen and click on "Family"
4. In the middle of the screen, you will see a section called "Service Hours"
5. Click the "Add +" button
6. Then enter your volunteer hours information: Date, Hours, and description
7. Click Save

Volunteer Opportunities

School Volunteer Opportunities:

- **Health Room Help:** Volunteer to Help in the Health Room
- **Lunch Room Help:** Volunteer to Help in the Lunch Room
- **Playground Help:** Volunteer to Help on the Playground
- **Tot Lot Help:** Volunteer to Help on the Tot Lot

Advancement Opportunities:

- **Veterans Day Stars:** Volunteer to hang Veterans Day Stars in Feist Hall
- **Shoe Sales:** Volunteer to Sell Shoes Before & After Masses

SCOPE Opportunities:

- **November SCOPE Meeting:** Attend the November SCOPE Meeting - You receive one hour for each SCOPE meeting you attend.
- **Boosterthon Prize Support:** Volunteer to Hand Out Boosterthon Prizes

SCB Athletics Volunteer Opportunities:

- **Basketball Scoring:** Volunteer to Help Score Middle School Boy Basketball Games

Check your inbox next Friday for new opportunities!

St. Charles Borromeo Catholic School | 7112 S 12th St | Tacoma, WA 98465 US

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